



Board Meeting
Wednesday, September 28, 2011

- 1. Call to Order and Roll Call**
 - A. The meeting was called to order by Laurie Metz at 6:35 pm.
 - B. Parties in attendance:
 1. Board Members: Laurie Metz, Linda Simon, Sara Anderson, Janine Girzadas, Allan Gabriele, William Schmuhl
 2. American Quality Schools: Chris Austria, Josh Samuelson
 3. Discovery Charter School: Karen Poplawski, Ray Callahan, Melissa Wilfinger
 4. Number Public Attendees: 6
- 2. Approval of August 24, 2011 Minutes**
 - A. Motion to approve the August 24 minutes was made by Laurie Metz, seconded by Janine Girzadas. All in favor.
- 3. Presentations from Guest Presenters**
 - A. 4th Grade Teachers and Students - - Fourth grade teachers Ray Callahan and Melissa Wilfinger and three students (Natalie, Gunner and Sawyer) made a presentation about the school year so far, future service learning projects, mapping projects.
 - B. Presentation from Garden Committee - - Annette Hansen of the Garden Committee, along with special guest John Ervin, made a presentation about a plan for a bioswale and rain garden at Discovery. Motion to approve the development of a further plan was made by Allan Gabriele and seconded by Laurie Metz. All were in favor. Motion to approve the construction of a cold frame behind the barn, taking into consideration the planned construction project involving the shed, and ensuring that any cold frame is placed at least 10 feet behind the shed so that any future improvements to the shed will not damage said cold frame was made by Linda Simon, seconded by William Schmuhl.
 - C. Presentation from Music Teacher Erin Mueller - - Erin Mueller presented her ideas for a winter music program as described on the attached Winter Program document. The Board discussed the need for the program to be inclusive and encouraged a focus on nature/seasonal songs in future years. Karen Poplawski suggested that Erin reach out to families regarding family winter traditions.
- 4. Approval of Financial Reports**
 - A. Motion was made by Allan Gabriele seconded by William Schmuhl to approve the July and August financials as presented, with the acknowledgement that they are a work in progress. All in favor.
 - B. Motion was made by Allan Gabriele seconded by William Schmuhl to approve the July and August payables, which have been reviewed by Karen Poplawski. All in favor.

5. **Directors Report**
 - A. Review of enrollment targets.
 - B. Technology /Facilities update
 - C. Educational Programs and Academic Progress was reviewed
 1. Karen reported on professional development efforts to date. TESA will be added on in future professional development.
 2. NWEA and MClass results were reviewed
 3. Report on status of special education/IEP meetings.
6. **PAC Update**
 - A. Janine Girzadas reported on the successful Fall Fest, which had great attendance and raised approximately \$7500, which will mainly be used to renovate the barn.
 - B. Drama Club established.
 - C. Running Club will continue.
7. **Old Business**
 - A. Rehabbing of barn - - Janine Girzadas will prepare a draft contract between Harley Snyder and Discovery.
 - B. Transportation investigation. Karen Poplawski reported that a new bus company has been hired for future field trips.
8. **New Business**
 - A. BSU Meeting Recap – Laurie Metz reported on the BSU OCS meeting. Bob Marra is focusing on increasing positive, collaborative communications with schools and on utilizing BSU resources.
 - B. The Board discussed a book/activity fee reimbursement policy. Motion was made by Linda Simon and seconded by William Schmuhl to approve a refund policy so that students withdrawing within the first 2 weeks of school will be refunded 100% of the book and activity fees paid; students withdrawing before the end of the first quarter will be refunded 75% of the book and activity fees paid; students withdrawing before the end of the second quarter will be refunded 50% of the book and activity fees paid and students withdrawing anytime thereafter shall not receive any refund of book and activity fees.
 - C. Laurie Metz gave an update of the current negotiation with CEI. AQS and CSDC are aware of the deterioration of the situation at school.
9. **Public Comment**
 - A. None
10. **Confirmation of Next Meeting Date**
 - A. Next Discovery Board Meeting date: October 19, 2011, at 6:30.
 - B. Strategic Planning Meeting will be on October 14th beginning at 8:30 a.m.
 - C. Next Coffee Chat will be held on October 19, 2011, from 7:30 to 8:30 a.m.
11. **Adjournment**
 - A. Motion to adjourn at 8:35 pm was made by Laurie Metz; seconded by Janine Girzadas; all in favor.